

NORTH WINGFIELD PARISH COUNCIL

Minutes of meeting held on Tuesday 3rd May 2011 at the Community Resource Centre, Whiteleas Avenue, North Wingfield.

Present:

Cllr N Barker
Cllr Mrs J Fisher – Vice Chair
Cllr Mrs A Adlington
Cllr H Booker
Cllr G Evans
Cllr Mrs M Stanley
Cllr K Turton
Cllr Mrs D Ward

In attendance –

Mrs Y Colverson – Clerk
Mrs A Stone – Responsible Finance Officer
Mr John Marriott – Internal Auditor

Members were reminded to declare interests as appropriate

039/11 To Receive apologies for absence

Apologies for absence were received from Cllr Mrs R Hammond and Cllr G Butler

040/11 Internal Auditor's Report

Mr John Marriott reported, after carrying out the annual Internal Audit, he could find no problems to report or comment on. All accounting procedures are running smoothly and he had no areas of concern. Mr Marriott informed the council that in future the internal audit will be carried out throughout and asked if the council could inform him of specific areas they would like reviewing in future.

RESOLVED That Mr Marriott was thanked for his work and the very positive report

041/11 Approval of Accounts

Mrs Ann Stone presented the year end accounts to the council. All members were in agreement with the information supplied.

RESOLVED That the Statement of Accounts for the financial year 2010/2011 be approved and signed by the Chair

042/11 Review of Asset Register

Mrs Ann Stone presented the following updates to the Parish Asset Register

During the year the following items have been purchased and added to the register

Solar Panels	£16,000.00
Polytunnel	£510.00

The following assets have been disposed of

Noticeboard – Community Resource Centre	£598.00
Noticeboard – Hepthorne Lane Community Centre	£297.00

RESOLVED That this information be received and approved by the council

043/11 Review of Risk Assessment

The Clerk reported that the Chair and the Clerk had reviewed the Parish Council Risk Assessment and found no areas that needed up dating

RESOLVED That this information be received and approved by the council

044/11 Bank Reconciliation

Bank reconciliations for the months of February, March and April were presented to the Council

RESOLVED That these be accepted and approved by the council

045/11 Invoices for Payment

Payee	Cheque Number	Amount
Texaco	DD	60.60
T Mobile	DD	16.44
British Gas Business	404857	3,067.47
Severn Trent Water	404858	594.30
Panel Systems Ltd	404859	1,313.69
Chesterfield Community Transport	404860	385.00
Viking Direct	404861	167.74
Parkwood Day Centre	404862	1,000.00
Carlton House Business Services	404863	70.00
Mr P Jackson – Cubit Ultrasonic	404864	425.00
Sharpe Systems Ltd	404865	410.88
Filmbank Distributors Ltd	404866	99.60
Trade UK	404867	208.08
Frank Berry Otter	404868	33.14
J S Marriott & Co	404869	400.00
NEDDC	404870	1,094.26
		1,735.48

RESOLVED That these payments be authorised

046/11 Account Balances

a. Account Balances

Account	Account No	Sep-10
Current Account	61140019 00	53,362.92
Interest Account	61140019 50	24,983.48
Investment Reserve Account	61025684 00	61,757.60
Guaranteed Investment Bond	65282012 56	10,874.73
Guaranteed Investment Bond	61595596 56	123,408.00
		264,386.73

RESOLVED that this information be received

047/11 Report of Staff Salaries 2010/2011

The Clerk reported that the budget for staff salaries for the financial year 2010/2011 had been £100,000.00 and a total amount of £94,272.99 had been paid. This amount included on-costs and the gratuity payment made Mr K Millward on his retirement.

RESOLVED That this information be received

The meeting closed at 8.15pm